

**ST CUTHBERT'S WITH ST MATTHIAS C of E
PRIMARY SCHOOL**

Teaching and Learning Committee

Terms of Reference

Composition

The Governing Body will appoint not fewer than 4 governors, to include the Head Teacher. In the absence of the Head Teacher, the deputy Head may attend to observe/advise. The Chair of Governors may also attend.

Quorum

3 governors, one of which must be the Head Teacher or her designated substitute.

Clerk

Each meeting must be clerked. The clerk to the Governors is expected to clerk each meeting but, in his absence,, the clerk may be a member of the committee, another Governor or an employee of the school, but not the Head Teacher.

Purpose

The Committee will ensure that the Governing Body is a source of support and challenge to the school in the areas of the curriculum, teaching and learning and

- review the standards of pupils' attainment and progress.
- review the quality of teaching; and
- review the equality of access by pupils to teaching and learning.
- Monitor and review the leadership of the curriculum, teaching and learning.

In each of these aspects the Committee will report back to the Full Board.

Method

The committee will fulfil its purpose by:

- Meeting at least three times each school year.
- Regularly reviewing pupils' progress and attainment and the quality of teaching by inspection of school data and receiving the Head Teacher's report and commentary.
- Setting objectives to address any issues identified.
- Arranging link visits and taking part in learning walks.
- Taking any necessary steps to assess the accuracy of reports received.

Responsibilities

The Governing Body delegates the following responsibilities to the Teaching and Learning Committee:

Quality of Education: the curriculum, teaching and Learning

1. To provide support and guidance to the Head Teacher and hold them accountable for all teaching and learning matters.
2. To review and monitor the curriculum offer (intent),its delivery (implementation) and its impact to ensure that the school provides a broad and balanced curriculum , appropriate for all groups of learners , in keeping with its distinctive Christian ethos and the requirements of the National Curriculum .
3. To review the information and data about school performance and the attainment and progress of all groups of pupils.
4. To contribute towards the School Improvement Plan and to monitor school's progress towards the objectives relating to the curriculum and leadership of teaching and learning
5. To monitor and review opportunities within the curriculum, both within and outside the classroom for children to develop their talents and interests.
6. To report, particularly through committee meeting minutes, to the Governing Body on the full range of aspects of teaching and learning in the school.

Equality of access to teaching and learning

1. To ensure that the school has robust identification and intervention procedures in place to address the needs of all current and prospective pupils within the ethos and facilities of the school.
2. To ensure that the curriculum provides for the requirements of vulnerable children, those with special needs (including those with disabilities and the higher achievers) are met.

General

- Ensuring regular review of all relevant policies as required relating to teaching and learning and personnel policies and procedures.
- Monitoring procedures for induction of new staff and continuing professional development for all staff.
- ether with the Chair of Governors, review the performance of the Head Teacher against their delivery of targets in accordance with the Appraisal Policy.
- To ensure that recommendations from OFSTED, RBKC or LDBS are implemented.

Review

These Terms of Reference will be reviewed annually at the committee meeting during the Autumn Term.

Agreed by the FGB St Cuthbert's at its meeting on 27 September 2021.